

## RECRUITMENT NOTICE

### PROJECT MANAGER

### SOCIOLOGY, ENVIRONMENTAL ECONOMICS, POLITICAL SCIENCE OR RELATED AREAS

#### Application 09/2024

CoLAB ForestWISE is a Collaborative Laboratory focused on forest and fire issues through the development of (co)research, innovation and knowledge transfer and technology activities. Our goal is to increase and improve sustainable forest management in Portugal, the competitiveness of the Portuguese forestry sector and to reduce negative consequences of large rural fires. CoLAB ForestWISE currently leads or participates in national and international large scale and impact projects in the forest and fire areas.

CoLAB ForestWISE opens position for one **Project Manager**, in the scope of Interface Programme - base funding programme under the Recovery and Resilience Plan approved under the terms of Call for Tenders No. 01/C05-i02 /2022, Investment RE-C05-i02 - Interface Mission, as part of the European Union's (EU) Recovery and Resilience Facility (RRF), Next Generation EU, for the period 2021-2026.

**Position:** Project Manager in the field of social sciences or related areas.

#### Summary description of the function:

Under the supervision of the CTO of CoLAB ForestWISE and the Work Line Coordinator - People and Policy, the Project Manager to be hired will have the following responsibilities:

- Developing autonomous (co-)research activities, creating and transferring knowledge and technology, within the scope of projects to be developed by Work Line 4: People and Policies;
  - Support the planning, promotion, operationalisation, monitoring and evaluation of the training activities to be developed by the CoLAB;
  - Participate in the identification of funding opportunities and synergies associated with the Work Line 4 themes and assist in the application process;
- Support the development of public policy evaluation studies;
- Preparing technical and scientific reports;

- Supporting other project management activities, including technical and financial control;
- Dynamise and participate in CoLAB ForestWISE communication, dissemination and knowledge transfer initiatives;
- Represent CoLAB ForestWISE when requested.

**Qualifications:**

Degree, Master's or PhD in Sociology, Environmental Economics, Political Sciences, Educational Sciences or related areas.

If the qualification has been acquired by a foreign higher education institution it must be recognised by a Portuguese higher education institution, under the terms of Decree-Law No. 341/2007, of 12 October, regulated by Order No. 227/2017, of 25 July and updated by Decree-Law No. 66/2018, published in the Diário da República (1st Series, No. 157, of 16 August 2018), having any formalities established in this document be complied with by the effective date of the hiring.

**Required experience:**

Among others, the following are prioritized:

- Relevant professional experience in the required functions;
- Experience in participating in and/or managing projects;
- Experience in preparing applications for national and international funding;
- Proficiency in social science methodologies, particularly quantitative and qualitative methods;
- Oral and written command of Portuguese and English;
- User-friendly knowledge of Office.

**Personal skills:**

- Excellent communication and interpersonal skills;
- A spirit of investigation, research and analysis;
- High organisational and working method skills;
- Easy and good integration into teamwork;

- Ease of dealing with different interlocutors;
- Excellent writing and summarising skills;
- Proactive problem-solving;
- Availability for national and international travel;
- Driving licence.

**Evaluation criteria:**

- Interview with candidates with curricular evaluation equal to or greater than 15 points.
- The final classification will be the weighted average of the curriculum evaluation, which will assume a weight of 60%, and the interview, which will represent 40%
- Selection of the candidate with the best final ranking
- The jury reserves the right to decide not to select any candidate if they agree that none of the candidates has the profile required.

**Conditions:**

The Project Technician to be hired will be entitled to a fixed-term employment contract, within the framework of the RESIST Project, with a fixed monthly salary of between TRU 20 and TRU 40 to be defined according to the Curriculum Vitae and the experience presented and proven.

**Workplace:** Vila Real

CoLAB ForestWISE actively promotes a non-discrimination and equal access policy. No candidate can be privileged, benefited, harmed, or deprived of any right or exempted from any duty due to, namely, parentage, age, gender, sexual orientation, marital status, family situation, economic status, education, origin or social status, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and union membership.

**Jury:**

Miguel Silveira – Chairman of the Board

Francisco Carvalho – Member of the Board

Carlos Fonseca – Chief Technology Officer

Alexandra Marques – Executive Coordinator

Rogério Rodrigues – Executive Coordinator

Sandra Valente – Work Line 4 Coordinator

Virgínia Rocha – Work Line 4 Co-coordinator

**Application submission:**

Send curriculum vitae, degrees certificates, motivation letter and other necessary documents, with the application reference number (Application 09/2024) to [recrutamento@forestwise.pt](mailto:recrutamento@forestwise.pt)

**Date:** From 28/05/2024 to 18/06/2024